

UNIVERSITY OF LOUISIANA AT LAFAYETTE
Lafayette, Louisiana

BID NO. – FILE 11028

PROPOSAL FOR FURNISHING

Diplomas & Laminated Plaques

Proposals will be received up to **2:00PM on July 20, 2011** by the Purchasing Office, University of Louisiana at Lafayette, Lafayette, Louisiana. Proposals will not be received after this specified hour and date. At this time, the proposals will be publicly opened and read in the Purchasing Office, Room 123, Martin Hall, 104 University Circle, on the University Campus, Lafayette, Louisiana.

This is a *Competitive Sealed Bid*. Complete details governing the policies and procedures to be followed in responding to the request are contained in the attachment.

Bid must be received by the due date and time in the Purchasing Office at the University of Louisiana at Lafayette, 104 University Circle, Martin Hall, Room 123, Lafayette, LA, 70503. Bid is to be in a **SEALED ENVELOPE with the BID NUMBER and DUE DATE ON THE OUTSIDE OF THE ENVELOPE.**

All inquiries regarding this request shall be directed to:

Ms. Claudia Orphe
Graduation Clerk
Registrar's Office
(337) 482-6295

TO: University of Louisiana at Lafayette
Purchasing Office, Martin Hall Room 123
104 University Circle
P O Box 40197
Lafayette LA 70504 0197

To Whom It May Concern:

Attached is the completed proposal of the firm listed below. The undersigned certifies that he/she (or they) has/have carefully examined *the Instructions to Bidders, the General Conditions, and the Specifications* hereto attached and made part herein, and agrees to comply with the instructions, conditions, and specifications, as covered by the attached papers. On the basis of the specifications, the undersigned proposes to furnish any or all items listed in the schedule of items hereto attached, upon which prices are requested, and at the price stated for each item.

Firm Name

Signature (By signing this bid, bidder certifies compliance with L.R.S.39:1594, Act 121 of 1997, see No. 9 on Instructions to Bidder's sheet.)

Address

Name (Printed)

City, State, Zip Code

Title

Telephone No. including area code

Date

Fax No. including area code

Revised 8/24/09

INSTRUCTIONS TO BIDDERS AND GENERAL CONDITIONS

1. **SUBMITTAL OF PROPOSALS:** The bidder must submit his/her proposal on the form herein provided. The proposal must be signed, with the blank space(s), filled in for each and every item. The bidder must state the UNIT price for which he/she proposes to furnish each item and shall show the total amount for each item based on the quantities shown.

Each change or correction must be clearly marked and initialed by bidder. Failure to comply with these requirements may cause your bid to be disqualified.

The proposal shall be submitted in a sealed envelope with the File No. and Due Date on the outside of the envelope. In the event bid contains bulky subject material, the File No. and Due Date shall be on the outside of the envelope/package. This envelope shall then be sealed and delivered to the Purchasing Office, University of Louisiana at Lafayette, Lafayette, Louisiana, before the time set for receiving proposals as entered on the front sheet hereof. Any envelope, any sample or package, etc. should refer to the File No. and Due Date.

Proposal received after the time set will be returned to the bidder unopened.

Proposal may be rejected for additions, conditions, or alternate bids, not called for, for incomplete bids, or for failure to comply with requirements set forth.

No bids may be withdrawn after opening date and hour shown on cover sheet and quoted prices shall be firm for a minimum of thirty (30) days unless otherwise specified by the University or the bidder.

2. **SPECIFICATIONS:** Wherever standard Louisiana specifications are specified in any quotation, all bidders must comply with these specifications. Specifications other than standard specifications are to be considered as setting a standard of quality suitable to permit competition and to coincide as far as possible with commercial standards of goods generally sold on the market.

Bidder must specify the brand and model number of the product offered in his/her bid. Bids not specifying brand and model number shall be considered as offering the exact product specified.

Bidder proposing an equivalent brand or model should submit with the bid information (such as illustrations, descriptive literature, technical data) sufficient for the University to evaluate quality, suitability, and compliance with the specifications of the bid. Failure to submit such information may cause bid to be rejected.

3. **TAXES:** The University of Louisiana at Lafayette is exempt from Louisiana State Sales and Use Tax by Act 1029, 1991; and from Lafayette City and Parish Sales Tax by Exemption Number 281-0390-00447.

4. **BID OPENING:** Bidders may attend the bid opening, but no information or opinions concerning the ultimate contract award will be given at the bid opening or during the evaluation process. Bids may be examined seventy-two (72) hours after request is made. Information pertaining to completed files may be secured by visit the University Purchasing Office during normal working hours.

A complete record of all bids is kept on file in this office subject to the inspection of any citizen. Every courtesy will be afforded any citizen who is interested in investigating, for any purpose, the record(s) of University of Louisiana at Lafayette purchases.

5. **AWARD OF CONTRACT:** The award of all contracts will be made in conformity with the requirements of the State Statute (Chapter 17, Title 39, R.S. 1551). The contract shall be awarded with reasonable promptness by written notice to the lowest responsive and responsible bidder whose bid meets the requirements and criteria set forth in the proposals.

The University of Louisiana at Lafayette reserves the right to reject any and all bids.

The University assumes the right to increase, reduce, or completely eliminate entire item or items from the quotation after an analysis of the bids. The University also reserves the right to award this proposal on an individual item basis, a combination of items basis, or as a total package to one (1) vendor, whichever is in the best interest of the University.

6. **TERMS:** Unless otherwise specified by the University in the proposal, bid prices must be complete, including transportation, prepaid by bidder to destination. Bids other than FOB destination may be rejected.

Notwithstanding bid response, terms of payment shall be at least "Net 30 Days". Discounts offered for payment in less than thirty (30) days WILL NOT be considered in making an award. On open-ended requirement contracts, discounts will be accepted, but WILL NOT be considered in making an award. Bids containing "payment in advance" or "COD" requirements may be rejected.

7. **EQUAL EMPLOYMENT:** The University is an equal opportunity employer and looks to its contractors, subcontractors, vendors and suppliers to make affirmative action to effect this commitment in its operations.

8. **CANCELLATION OF CONTRACT:** The University has the right to cancel any contract, in accordance with Purchasing Rules and Regulations, for cause, including but not limited to the following: (1) Failure to deliver within the time specified in the contract; (2) Failure of the product or service to meet specifications, conform to sample quality or to be delivered in good condition; (3) Misrepresentation by the Contractor; (4) Fraud, collusion, conspiracy or other unlawful means of obtaining any contract with the state; (5) Conflict of contract provisions with constitutional or statutory provisions of state or federal law; (6) Any other breach of contract.

9. **SIGNATURE AUTHORITY:** In accordance with L.R.S.39:1594 (Act 121 of 1997), the person signing the bid must be:

- A. A current corporate officer, partnership member or other individual specifically authorized to submit a bid as reflected in the appropriate records on file with the Secretary of State; or
- B. An individual authorized to bind the vendor as reflected by an accompanying corporate resolution, certificate or affidavit. By signing the bid, the bidder certifies compliance with the above.

DIPLOMA BID
SPECIFICATIONS

Proposal for furnishing all labor, materials, supplies, transportation, equipment etc. necessary for printing of University Diplomas and furnishing laminated plaques for the University of Louisiana at Lafayette, Lafayette, Louisiana, for one (1) year period beginning AUGUST 1, 2011 THRU JULY 31, 2012.

Based upon mutual agreement between the University and the successful bidder, this contract MAY BE EXTENDED for four (4) additional twelve (12) month periods at the same prices and terms. Both parties must agree to any extension, and a decision will be made at each twelve (12) month interval.

Note: All dates are for the first year only and subject to change....

QUANTITY - Approximately 200 graduates in the Summer group – July 29, 2011
Approximately 1200 graduates in the Fall group - December 17, 2011
Approximately 1600 graduates in the Spring group - May 12, 2012

SIZE OF DIPLOMAS - 8-1/2" x 11" after trim

PAPER - Non-yellowing, suitable for laminating.

PLAQUE - Composition board (pressed) or solid wood.

LANGUAGE FOR DIPLOMA DESIGN SPECIFICATIONS : DESIGN - THE UNIVERSITY CREST APPEARS IN FULL COLOR ON THE DIPLOMA OF THE UNIVERSITY OF LOUISIANA AT LAFAYETTE. THE FIVE COLORS SHOULD BE REPRODUCED TO MATCH THE FOLLOWING PANTONE COLORS INCLUDED IN THE CREST USED IN PRINTING - RED (PANTONE 193 COATED OR 186 UNCOATED), GOLD (PANTONE 123 COATED OR 115 UNCOATED), BLUE (PANTONE 280 COATED OR 287 UNCOATED), GREEN (PANTONE 568 COATED OR 335 UNCOATED), PROCESS BLACK AND PROCESS WHITE.

THE FONTS TO BE USED ON THE DIPLOMA LAYOUT ARE AS FOLLOWS:

GOUTY TEXT MT FOR THE NAME, DEGREE, AND COLLEGE, AND ZAPT CHANCERY FOR THE OTHER WORDING. PLEASE REFER TO SAMPLE.

TYPES - Two (2) types are to be furnished: Baccalaureate degrees, and graduate degrees. Nine (9) different Academic Divisions will be granting approximately thirty-two (32) different degrees. List of degrees from each Academic Division attached. Note -- Academic Honors baccalaureate degrees may be in any division.

NOTE: Additional design needed for joint degree BSDH, (copy of design attached).

WORDING AND STYLE OF LETTERING ATTACHED.

Bidder's Initials _____

-continued-

SIGNATURES - Four (4) signatures on each diploma - President of the University of Louisiana System, Chairman of the board of Trustees, President of the University, and Academic Dean.

NOTE: EIGHT (8) SIGNATURES NEEDED FOR JOINT DEGREE. In addition to those needed above-President of the LSU System, Chairman of the Board of LSU System, Chancellor of LSU, Dean of LSU School of Dentistry.

OFFICIAL SEAL OF THE UNIVERSITY AND SEALS NEEDED FOR JOINT DEGREE TO BE FURNISHED BY THE CONTRACTOR (ATTACHED).

Order delivery schedule - Delivery is to be guaranteed according to the following schedule:

GROUP	APPROX. NO.	ORDER DATE	DELIVERY DATE
Summer	200	August 5, 2011	November 14, 2011
Fall	1200	October 13, 2011	December 5, 2011
Late Order	50	February 2, 2012	April 9, 2012
Spring	1600	March 2, 2012	May 1, 2012
Late Order	60	June 15, 2012	July 16, 2012

DATES AND AMOUNTS FOR SECOND, THIRD AND FOURTH YEAR OF CONTRACT - Not to be included in the first year.

DELIVERIES - Diplomas with laminated plaques must be delivered in alphabetical order to the University of Louisiana at Lafayette, Lafayette, Louisiana, transportation charges prepaid, as specified below:

Delivery of Summer Group to be **NO LATER THAN NOVEMBER 14, 2011.**

Delivery of Fall Group to be **NO LATER THAN DECEMBER 5, 2011,** and the late order **NO LATER THAN April 9, 2012.**

Delivery of Spring Group to be **NO LATER THAN MAY 1, 2012,** and the late order **NO LATER THAN JULY 16, 2012.**

For each day that deliveries are late from date specified, it is to be agreed that ten percent (10%) of the net price will be deducted each day.

The University must be allowed to back-order individual diplomas up to four (4) years after any graduation. Delivery must be guaranteed within three (3) months of order.

Bidder's Initials _____

LAMINATED DIPLOMA PLAQUES

UNDERGRADUATE

1. Plaque shall be made of composition board or solid wood with a simulated or stained woodgrain mat with a mahogany or walnut NON-GLARE FINISH.
2. Diplomas to be 8-1/2" x 11", Olympic Parchment. There shall be one **(1) inch border woodgrain with 1/4" gold ribbon around the perimeter of the diploma.**
NOTE: Size of border bears on overall plaque size. Overall sized should be 11" x 13-1/2".
3. Diplomas shall be bonded to plaque by a covering of a transparent plastic sheet known as "welded on wood". Minimum thickness of plaque shall be no less than 1/2".
4. Front pages shall be beveled and the **entire edge finished in gold paint.** Shade of gold can be specified by Vendor.
5. Both back and front shall be carefully polished.
6. Plaque must be made so as to **hang on wall.**
7. To be packed individually in No. 6 Jiffy shipping bags or equivalent. Diplomas must be easily accessible for proofreading.
8. No. 6 Jiffy or equivalent bag to be shipped in Perma-Pak portable storage box, No. 1215 or equivalent.

GRADUATE

1. Plaque shall be made of composition board or solid wood with a black marble mat with a HIGH GLOSS (10 mil) FINISH
2. Diplomas to be 8-1/2" x 11", Olympic Parchment. There shall be one **(1) inch border black marble with 1/4" gold ribbon around the perimeter of the diploma.**
NOTE: Size of border bears on overall plaque size. Overall sized should be 11" x 13-1/2".
3. Diplomas shall be bonded to plaque by a covering of a transparent plastic sheet known as "welded on wood". Minimum thickness of plaque shall be no less than 5/8" and outside edge shall be ogee shape.
4. Front pages shall be beveled and the **entire edge finished in gold paint.** Shade of gold can be specified by Vendor.
5. Both back and front shall be carefully polished.
6. Plaque must be made so as to **hang on wall.**

Bidder's Initials _____

7. Plaque is to be shrink wrapped (75 gauge).
8. No. 6 Jiffy or equivalent bag to be shipped in Perma-Pak portable storage box, No. 1215 or equivalent
9. To be packed individually in No. 6 Jiffy shipping bags or equivalent. Diplomas must be easily accessible for proofreading.

No. 6 Jiffy or equivalent bag to be shipped in Perma-Pak portable storage box, No. 1215 or equivalent. Labels to be furnished by the Registrar's Office, showing name, etc. of students, to be placed on outside of bags, and bags to be arranged in alphabetical order ready for distribution - visible when Perma-Pak or equivalent box is opened.

All diplomas with plaques should be carefully packaged for shipment to the University. Quantities cannot be specifically stated; however, approximately 200 in the Summer group, 1200 in the Fall group, and 1600 in the Spring group will be required.

PAPER DIPLOMAS

One sample diploma of each degree awarded is to be furnished to the University with the Fall order and Spring order. Only area to be left blank is the name of the student.

In addition, 100 blank sheets with seal only is to be furnished with Fall order.

In addition to the laminated plaques, each student must receive a single sheet diploma, which is to be suitable for lamination. Paper is to be non-yellowing Custom Olympic Parch, 45 lb., 192M, 24-1/2 x 32-1/2, grain long.

Quality of materials and services will be a determining factor in renegotiation of contract.

Contractor shall provide the Registrar of the University of Louisiana at Lafayette a copy of each degree diploma from the printer BEFORE LAMINATION. The Registrar will proof read and advise the Contractor to proceed with the lamination. All sheet diplomas shall be sent directly to the Registrar.

All workmanship must be of the highest quality of the job in whole or part must meet the above specifications.

SAMPLES REQUIRED WITH BID - (all samples to be properly labeled)

- 1) One (1) completed laminated diploma plaque (undergraduate), and

Bidder's Initials _____

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- 2) One (1) completed laminated diploma plaque (graduate), and
- 3) One (1) sheet diploma showing the style and quality of workmanship and materials exactly as bidder proposes to furnish (joint degree included), and
- 4) One (1) mailing bag, and
- 5) One (1) blank sheet with seal, and
- 6) One (1) Perma-Pak or equivalent box.
- 7) Shrink wrap (graduate degrees only)

Failure to submit ANY OF THE ABOVE mentioned samples with proposal is cause and WILL CAUSE REJECTION OF BID(S).

LIST OF ACADEMIC DIVISIONS AND DEGREES IN EACH
(SUBJECT TO CHANGE)

College of the Arts

Bachelor of Industrial Design
Bachelor of Fine Arts
Bachelor of Architecture
Bachelor of Interior Design
Bachelor of Music
Bachelor of Science

College of General Studies

Bachelor of General Studies

College of Liberal Arts

Bachelor of Arts
Bachelor of Science

College of Sciences

Bachelor of Science

College of Education

Bachelor of Arts
Bachelor of Science
Bachelor of Music Education

College of Engineering

Bachelor of Science in Chemical Engineering
Bachelor of Science in Civil Engineering
Bachelor of Science in Electrical Engineering
Bachelor of Science in Mechanical Engineering
Bachelor of science in Petroleum Engineering
Bachelor of Science in Industrial Technology

College of Nursing

Bachelor of Science in Dental Hygiene (Joint Degree)
Bachelor of Science in Nursing
Bachelor of Science

College of Business Administration

Bachelor of Science in Business Administration
Bachelor of Science

Graduate School

Master of Architecture
Master of Arts
Master of Education
Master of Science
Doctor of Education
Doctor of Philosophy
Master of Business Administration
Master of Science in Engineering
Master of Science in Computer Engineering
Master of Science in Engineering and Technology Management
Master of Science in Telecommunications
Master of Music
Master of Science in Nursing
Master of Arts in Teaching

NOTE: Any of these Baccalaureate degrees can have “HONORS” on the front of the degree named.

Bidder's Initials _____

LIST OF ACADEMIC DIVISIONS AND MAJORS IN EACH
(SUBJECT TO CHANGE)

COLLEGE OF THE ARTS

<u>Major</u>	<u>Degree</u>
ARCHITECTURE	BARCH
INTERIOR DESIGN	BID
INDUSTRIAL DESIGN	BOID
ARCHITECTURAL STUDIES	BS
PERFORMING ARTS	BFA
VISUAL ARTS	BFA
FASHION DESIGN & MERCH	BS
MUSIC	BM

COLLEGE OF GENERAL STUDIES

<u>Major</u>	<u>Degree</u>
GEN ST, ARTS & HUMANITIES	BGS
GEN ST, NATURAL SCIENCE	BGS
GEN ST, BEHAVIORAL SCI	BGS
GEN ST, APPLIED SCIENCE	BGS

COLLEGE OF LIBERAL ARTS

<u>Major</u>	<u>Degree</u>
ENGLISH	BA
MODERN LANGUAGES	BA
CHILD & FAMILY STUDIES	BS
HISTORY	BA
MOVING IMAGE ARTS	BA
PHILOSOPHY	BA
PSYCHOLOGY	BS
POLITICAL SCIENCE	BA
ANTHROPOLOGY	BA
SOCIOLOGY	BA
POLITICAL SCI, PRE-LAW	BA
CRIMINAL JUSTICE	BS
INTERPRSNL & ORG. COMM	BA
MASS COMMUNICATION	BA
SPCH PATH & AUDIOLOGY	BA
PUBLIC RELATIONS	BA
JOURNALISM	BA
GEOGRAPHY	BA

Bidder's Initials _____

COLLEGE OF SCIENCES

<u>Major</u>	<u>Degree</u>
ENVI/SUSTAINABLE RES	BS
BIOLOGY	BS
RES BIOL&BIODIVERSITY	BS
SUSTAINABLE AG	BS
CHEMISTRY	BS
COMPUTER SCIENCE	BS
GEOLOGY	BS
MATHEMATICS	BS
MICROBIOLOGY	BS
HLTH INFO MANAGEMENT	BS
PHYSICS	BS

COLLEGE OF EDUCATION

<u>Major</u>	<u>Degree</u>
ART EDUCATION K-12	BA
BIOLOGY EDUCATION	BS
BUSINESS EDUCATION	BS
CHEMISTRY EDUCATION	BS
EARLY CHILDHOOD PK 3	BS
EARLY INTERVENTION	BA
ELEMENTARY ED (1-6)	BA
MIDDLE SCHOOL	BS
ELEMENTARY EDUCATION	BA
ENGLISH EDUCATION	BA
ELEM EDUCATION (1-5)	BS
AGRICULTURE EDUCATION	BS
EARTH SCIENCE	BS
FAMILY CONSUMER SCIENCE	BS
GENERAL SCIENCE	BS
GERMAN EDUCATION	BA
FRENCH EDUCATION	BA
SPANISH EDUCATION	BA
FOREIGN LANGUAGE ED	BA
VOCATIONAL EDUCATION	BS
SPECIAL EDUCATION	BA
MUSIC EDUC	BME
SECONDARY EDUC	BS
SECONDARY ED (7-12)	BS
SPECIAL ED. M/M	BS
KINESIOLOGY	BS
KNES, EXERCISE SCIENCE	BS
KNES, HEALTH PROMOTION	BS
KNES, RECREATION	BS
KNES, SPORTS MGMT	BS
KNES, SPORTS MEDICINE	BS

Bidder's Initials _____

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COLLEGE OF EDUCATION CONTINUED

<u>Major</u>	<u>Degree</u>
ATHLETIC TRAINING	BS
INDUSTRIAL ART ED	BS
MATHEMATICS EDUCATION	BS
MUSIC VOCAL	BME
MUSIC INSTRUMENTAL	BME
PHYSICS EDUCATION	BS
SOCIAL STUDIES	BA
SPEECH EDUCATION	BS

COLLEGE OF ENGINEERING

<u>Major</u>	<u>Degree</u>
CHEMICAL ENGINEERG	BCHE
CIVIL ENGINEERING	BCIV
ELECTRICAL ENGR	BELE
ELECTRICAL ENGR, COMP	BELE
ELECTRICAL ENGR, TELE	BELE
INDUSTRIAL TECHNOLOGY	BSIT
MECHANICAL ENGINEERING	BMEC
MECH ENGR, CAD/CAM	BMEC
PETROLEUM ENGINEERING	BPET

COLLEGE OF NURSING & ALLIED HEALTH PROFESSIONS

<u>Major</u>	<u>Degree</u>
NURSING	BSN
DENTAL HYGIENE	BSDH
DIETETICS	BS

B. I. MOODY III COLLEGE OF BUSINESS ADMINISTRATION

<u>Major</u>	<u>DEGREE</u>
ACCOUNTING	BSBA
ECONOMICS	BSBA
FINANCE	BSBA
INSURANCE AND RISK MGMT	BSBA
HOSPITALITY MGMT	BSBA
HOSPITALITY MGMT	BS
MANAGEMENT	BSBA
PROF LAND & RESRCE MGMT	BSBA
MARKETING	BSBA
MGMT INFORMATION SYST	BSBA

GRADUATE SCHOOL

<u>Major</u>	<u>Degree</u>
BUS ADMINISTRATION	MBA
HLTH CARE ADMIN	MBA
MUSIC	MM
MASTER OF ARCH	MARC

Bidder's Initials _____

GRADUATE SCHOOL CONTINUED

<u>Major</u>	<u>Degree</u>
ELEM ED. & SPEC ED M/MOD GR 1-5	MAT
ELEM ED. & SPEC ED M/MOD GR 6-12	MAT
GIFTED EDUCATION	MED
CURR & INSTRUCTION	MED
GUID & COUNSELING	MED
ADMIN & SUPERVISION	MED
EDUC LEADR	MED
EDD ED LDR	EDD
COUNCELING EDUCATION	MS
ENGR, CHEMICAL	MSE
ENGR, CIVIL	MSE
COMPUTER ENGR	MSCE
TELECOMMUNICATIONS	MSTC
COMPUTER ENGR	PHD
ENGR, MECHANICAL	MSE
ENGR, PETROLEUM	MSE
ENGLISH	MA
ENGLISH	PHD
CREATIVE WRITING	PHD
ENGL, RHETORIC	PHD
ENGLISH	PHD
FRENCH	MA
FRANCOPHONE STUDIES	PHD
HISTORY	MA
REHAB COUSEL EDUC	MS
PSYCHOLOGY	MS
COMMUNICATION	MS
SPEECH PATH & AUD	MS
APPL LANG & SPEECH SCI	PHD
HIGH RISK HOME HLTH	MSN
ADULT HEALTH	MSN
PSYC MENTL	MSN
NURS ADMIN	MSN
NURSE EDUCATOR	MSN
FAMILY NURSE PRACTITIONER	MSN
COGNITIVE SCIENCE	PHD
BIOLOGY	MS
ENVIRONMENTAL & EVOL	PHD
CHEMISTRY	MS
COMPUTER SCIENCE	MS
COMPUTER SCIENCE	PHD
GEOLOGY	MS
MATHEMATICS	MS
MATHEMATICS	PHD
MICROBIOLOGY	MS
PHYSICS	MS
STATISTICS	MS
STATISTICS	PHD

Bidder's Initials _____

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NOTE: original can be seen in the
PURCHASE OFFICE OR THE REGISTRAR'S
OFFICE.....

University of Louisiana at Lafayette

has conferred upon

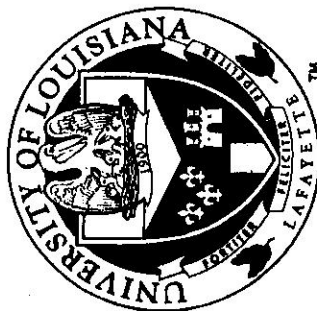
the degree of

Bachelor of Science in Business Administration

together with all the rights, privileges and honors appertaining thereto,
given under the authority of the University of Louisiana Board of Supervisors
and on recommendation of the faculty and the

B. A. Moody III College of Business Administration

this fourteenth day of May, in the year of our Lord
Two Thousand and Five.



Ray Anthony
PRESIDENT

Sally Clausen
PRESIDENT, UNIVERSITY OF LOUISIANA SYSTEM

[Signature]
CHAIRMAN, BOARD OF SUPERVISORS

[Signature]
DEAN

NOTE: original can be seen in the
PURCHASE OFFICE OR THE REGISTRAR'S
OFFICE

COLOR OF SEAL: gold foil



Louisiana State University Agricultural and Mechanical College Health Sciences Center and University of Louisiana at Lafayette

On the nomination of the respective Faculties of the

School of Dentistry

and the

College of Nursing and Allied Health Professions
have conferred upon

the degree of

Bachelor of Science in Dental Hygiene

with all the Honors, Rights and Privileges to that degree appertaining
The Testimony Whereof, the seals of the Universities and the signatures
as authorized by the governing boards are herunto affixed.

Given at Lafayette, Louisiana, May fourteenth, two thousand five.



University of Louisiana at Lafayette

Louisiana State University

[Signature]
Chairman, Board of Supervisors

Sally Clausen
President, University of Louisiana System

C. Stewart Jack
Chairman, Board of Supervisors
LSH System

Ray P. Guichard
President, UL Lafayette

David D. Seibert
Dean

John A. Rock, M.D.
Chancellor
Eric J. Hordland
Dean, LSH School of Dentistry

NOTE: original can be seen in the
PURCHASE OFFICE OR THE REGISTRAR'S
OFFICE.....

2/12/2005



Bidder's Initial _____

BID SHEET

I/We propose to furnish all labor, materials, supplies, transportation, equipment, etc. necessary for printing of University Diplomas and furnishing laminated plaques for the University of Louisiana at Lafayette, Lafayette, Louisiana, for one (1) year period beginning AUGUST 1, 2011 THRU JULY 31, 2012 for the net prices listed below:

Based upon mutual agreement between the University and the successful bidder, this contract MAY BE EXTENDED for four (4) additional twelve (12) month periods at the same prices and terms. Both parties must agree to any extension, and a decision will be made at each twelve (12) month interval.

PART I

- A. Approximately 3000 Laminated Diplomas \$_____each
- B. Approximately 3000 Paper Diplomas \$_____each

PART II...ALTERNATE

Same specifications except printed line below degree in 14 pt (BOLD) print which will indicate Major, area of concentration or specialty (list attached) shall be added.

- A. Approximately 3000 Laminated Diplomas \$_____each
- B. Approximately 3000 Paper Diplomas \$_____each

NOTE: For further information and details, prospective bidder is to contact Mr. DeWayne K. Bowie, Registrar at (337) 482-6298 or Mrs. Claudia Orphe, Graduation Clerk at (337) 482-6295 Registrar's Office, University of Louisiana at Lafayette.

The University will choose either Part I or Part II...Alternate, and will award this project as a TOTAL PACKAGE TO ONE VENDOR.

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BID SHEET, Page 2

Failure to submit samples requested in bid proposal with bid is cause AND WILL CAUSE REJECTION OF BID (S), see page 5 of specifications...

TERMS_____

DELIVERY - **AS SPECIFIED.....**Bidder agrees that delivery dates will be met as specified and if deliveries are late, agrees to deduct the percent (10%) of the net price for each day overdue.

FOB University of Louisiana at Lafayette

FIRM NAME_____

SIGNED BY_____

TITLE_____

ADDRESS_____

TELEPHONE NO._____

FAX NO._____

DATE_____